

PROTECTION OF YOUTH TRAINING IN 4HONLINE



Login to your Family Profile in 4HOnline and navigate to the Member List page

Click Edit next to their record.

Member List

Costanza Family [Edit Family](#)

336 East 83rd Street
Newark, NJ 07102

Address is Not Verified

666-258-9517
bucknaked@yahoo.com [send mail]

There is a problem with your email address. [more info]

Rce, Training County [contact info]

Add A New Family Member
select a member type...
[Add Member](#)

ReActivate An Archived Family Member
select a member...
[ReActivate Member](#)

YOU CAN NOT REGISTER FOR AN EVENT UNTIL YOUR ENROLLMENT HAS BEEN ACCEPTED AND YOUR STATUS IS SET TO ACTIVE

If your enrollment status is 'Inactive' or 'Incomplete', click the 'Edit' button to review and submit your record for approval

Member/Volunteer List						
	Name	Role	Membership ID	Enrollment Status	Last Active Year	Edit
1)	George Costanza	Adult	1211381	Active	2015-2016	Edit

Volunteer Screening Approved (2015-2016); No Restrictions

Select *Training* from the options under the blue *Login* bar.

RUTGERS New Jersey 4-H Youth Development [Logout](#)

Costanza, George (County) [Home](#) | [My Member List](#)

Member Settings **Trainings**

Personal Information Additional Information Volunteer Screening Participation

Adult Personal Information

Profile Information * Required Fields

Email: joe@4honline.com

Prefix:

Click the grey *Sign Up for a Training* button.

RUTGERS New Jersey 4-H Youth Development [Logout](#)

Logged in as Pierce, Franklin (County) [Home](#) | [My Member List](#)

Enrollment Member Settings **Trainings**

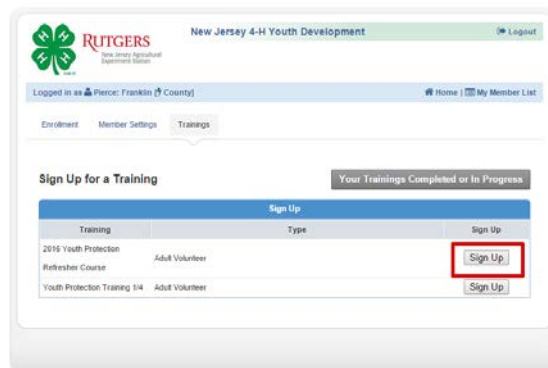
Your Trainings Completed or In Progress [Sign Up for a Training](#)

Trainings Completed or In Progress			
Training	Type	Status	Edit / View

PROTECTION OF YOUTH TRAINING IN 4HONLINE



Under *Sign Up for a Training* select 2016 Youth Protection Refresher Course.

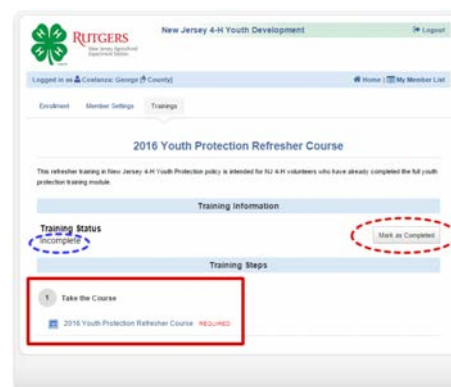


On the training course page, click the blue link under the *Take the Course* heading.

When the volunteer's status for the training changes to *Complete*, there will be a button to print a certificate of completion.

Note for 4HOnline data managers:

If the member has completed the course in-person, you may click the *Mark as Completed* button to add the training to their record. (*This button will not be available to 4-H volunteers.*)



The training video will start in a separate window.

You cannot navigate to the next or previous slide.

The presentation will run for approximately ten minutes. Afterwards, click the button to take the five question assessment and complete the training.

